



Wing & Ivinghoe Community Board Agenda

Date: Tuesday 19th October 2021

Time: 6.30pm

Venue: MS Teams. Please click the following link to join the meeting five minutes before the scheduled start time: <https://bit.ly/3FATj0x> This meeting will be recorded and subsequently made available for repeated viewing on the Council's YouTube page.

Membership:

A Bond (Chairman), D Blamires, P Brazier, P Cooper, C Poll and D Town

Agenda Item	Time	Page No
1 Chairman's Welcome	6:30pm	
2 Apologies	6:35pm	
3 Minutes To approve as a correct record the Minutes of the meetings held on 3 rd March and 20 th July 2021.		3 - 14
4 Declarations of Interest Members to declare any interests.		
5 Petition – Westfield Road	6:40pm	
6 Highways Action Group Update	6:45pm	
7 Environment Action Group Update	6:55pm	
8 Health and Wellbeing Action Group Update	7:05pm	
9 20mph Advisory Signs	7:15pm	
10 Public Health Profile	7:25pm	
11 Police Update	7:35pm	

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Katrina Holyoake (Community Board Co-ordinator) on 01296 383970 / 01296 585234, email wingandivinghoecb@buckinghamshire.gov.uk



Agenda Item 3

Buckinghamshire Council

Wing & Ivinghoe Community Board

Minutes

Minutes of the meeting of the Wing & Ivinghoe Community Board held on Wednesday 3 March 2021 via MS Teams, commencing at 7pm and concluding at 8:30pm

Members present

Cllr A Wight (Chairman), Cllr A Bond, Cllr P Cooper (Vice-Chairman), Cllr N Glover, Cllr S Jenkins and Cllr C Poll

Cllr R Blacklock (Hardwick PC), Cllr H Blear (Aston Abbots PC), Cllr P Brazier (Mentmore PC), Cllr M Cleland (Slapton PC), Cllr M Crutchfield (Pitstone PC), Davidson S, Davies A (Hardwick PC Clerk), Harnett D, Jan C, Cllr D Kellner (Wing PC), Cllr M Lomas (Wing PC), Cllr S Lott (Ivinghoe PC), Cllr R McCarthy (Pitstone PC), Mee H (Clare Foundation), Pataky P (Edlesborough PC Clerk), Cllr M Perry (Whitchurch PC), Cllr H Price (Wingrave PC), Cllr J Rose (Weedon PC), Cllr B Saintey (Pitstone PC), Cllr S Severn (Watermead PC), Shardlow N (Watermead PC Clerk), Cllr L Tabiner-Crush (Wing PC), Cllr L Tring (Wing PC), Cllr L Wells (Edlesborough PC), Cllr J Wilkinson (Edlesborough PC)

Others in attendance

M Dias, J Ford, K Kelly, C Martin, J McAteer

Agenda Item

1 Chairman's Welcome

The Chairman welcomed everyone to the meeting and gave Members an overview of the virtual meeting procedure rules.

2 Apologies

Members heard formal apologies from Councillor Derek Town, Alan Williams, Trish Owen and Cheddington Parish Council.

3 Minutes

RESOLVED :-

That the Minutes of the meeting held on 19th November, 2020 be approved as a correct record.

4 Declarations of Interest

There were none.

5 Watermead Walkway

Sue Severn and Noreen Shardlow were invited to give a presentation to Members outlining the Watermead Walkway project and the wider work they had undertaken during the pandemic.

Sue explained to Members that leisure facility closures due to Covid-19 had caused a higher number of visitors to Watermead, which had generated a litter problem. Watermead Parish Council had spent £8000 on Litter removal, £1500 cleaning up after visitor's dogs.

Higher visitor numbers had also caused Public pathways to become damaged and eroded away. Sue explained that repairing and restoring the footpaths to their original state could cost £100,000. It was hoped that the Community Board could help in the future with this project, either with funding towards the cost of repairs, signposting to appropriate local services or partners who could help, or spreading the word to those who may like to volunteer their help.

The Roman Park Community Trust had been established with Community Board Crisis Funding last March and cross Parish work had been done with Oving and Berryfields Parish Councils to pool resources and provide wide-ranging support to local residents. Anyone who could help the Roman Park Community Trust was encouraged to contact help@romanparktrust.org.uk or 01296 925750. Sue informed Members that they were in the process of becoming a registered charity. In addition, the Berryfield Buddies also launched to support people who were socially isolated during the pandemic or wanting to learn more about the local area if they were new. Talking benches were being installed to enable conversations outside when restrictions allowed, and a Wooden Pergola run by the Buddies in Watermead would be made available as a Covid-safe space for outdoor book clubs, concerts, gardening clubs, and talks.

Watermead Neighbourhood plan had begun in January, 2021. Sue informed Members that related questionnaires and the first-draft plan was ready and would be reviewed at end of March for submission to Buckinghamshire Council for comment in April. The plan would be a platform to address local business needs through the sourcing of land for future commercial development in partnership with the Prince's Trust.

Peter Cooper informed Sue that a Buckinghamshire Council Select Committee had been held since Christmas to examine the Council's Covid response and explore areas in which this could be improved in the future, including working with local charities and volunteer groups. The Select Committee's report had been approved by Cabinet and Katrina would circulate this and any further details to Members following the meeting. Peter expressed his sincere hope that the aforementioned groups in Sue's presentation would continue their work beyond the pandemic, as local volunteer groups and charities were identified as valuable partners in the development and delivery of Buckinghamshire Council services in an effective way for local communities. It was hoped that a future funding application concerning the litter and footpath issues would be submitted for consideration by Members at a future meeting of the Community Board.

Anne Wight expressed her appreciation of the talking benches project as a way to begin re-socialising with local people coming out of lockdown

Sue clarified for Members that the work of the Berryfield Buddies and Roman Park Community Trust had been done across multiple Community Board areas because their services applied to anyone needing help. This had proven an obstacle to secure funding from different Community Boards where it could not be guaranteed that all the funding would be used in that area. Peter Cooper said that discussions were being held to try to resolve these kinds of situations between Boards. Anne Wight added that there would need to be a degree of proportionality with regard to future cross-funding projects based on the number of residents in each area benefitting.

6 Voting on Current Projects

Katrina Kelly (Wing and Ivinghoe Community Board Coordinator) gave Members an overview of the funding applications being determined at the evening's meeting. These were as follows:

- Community and Wildlife Improvements - £250 (Submitted by the Whitchurch Wildlife Community Group)
- Arial Runway - £5,914.26 (Submitted by Aston Abbotts Parish Council)

The full funding recommendations for the above projects had been published with the Agenda and Supplementary Agenda report packs and made available to view on the Council's website.

Owing to their familiarity with the proposals, Members agreed to vote en bloc and

RESOLVED: -

That the above applications be approved.

7 Supporting Local Businesses and Resident Confidence as we Reopen

Jacqueline Ford (Economic Development Officer) gave a presentation to Members outlining efforts to ensure that as social restrictions associated with the pandemic eased in the future, local businesses would be able to open as smoothly and safely as possible. Members were shown the work that had been done in Summer 2020 to help businesses re-open following the March 2020 lockdown, including collaborating with the Aylesbury Town Centre Partnership and the High Wycombe Business Improvement District to create clear signage and information in town centres to keep the public informed and safe while shopping.

Jacqueline explained to Members that £481,000 from the ERDF had been granted to put towards further measures to support social distancing and businesses coming out of the latest lockdown, and had spoken with several Community Boards directly to invite feedback and suggestions of ways in which this could be used at the level of place, to put in place infrastructure, signage, planters, hand sanitising stations or other measures to make High Streets and shopping centres safe and inviting for the public. It was stressed that the conditions attached to the funding meant that it could not be used to support an individual business, but instead could be invested to support or improve an area.

The Council's Central Communications would also ensure that new business support provisions announced in the Spring Budget would be communicated to Parishes as they were made clear.

Chris Poll suggested that designs for signage that would be used in smaller, more rural areas could be shared through Parish Councils and be printed and laminated at home by local residents who would then be able to put them on public display. This would ensure that signage was appropriate in content and placement for the local area, as well as prevent overspending on a central printing and distribution system.

Peter Cooper suggested that a questionnaire could be created as a collaborative effort with the Community Boards to gain a better understanding of what facilities are available in each local Parish before decisions were made about the use of the ERDF money.

To feedback to Jaqueline and her team, or for further information regarding this project, Members were encouraged to contact:

- Jaqueline at: reopening@buckinghamshire.gov.uk
- Katrina at: wingandivinghoe@buckinghamshire.gov.uk

8 Vaccination/Covid-19 Update

Katrina gave an overview of the current pandemic situation in Buckinghamshire. The information was correct as of 16th February, 2021, and the most up-to-date information would be sent to Parishes as it was received from Public Health.

Katrina confirmed that the vaccination roll-out scheme was well-organised and progressing well across the 17 approved vaccination sites across the county. 3 further vaccination sites were due to launch the following week. 141,000 vaccines had been delivered so far in Buckinghamshire, aided where necessary by the Chilterns Dial-a-Ride assisted transport scheme, which had been funded by 8 Community Boards to enable free transport to and from medical appointments for local residents. Mason's Coaches were providing similar services to residents in the Pitstone, Cheddington, Ivinghoe and Edlesborough areas.

Over 90% of over 75 year olds had been vaccinated, and 100% of care homes had been visited. All frontline Health and Social Care workers had also been offered the vaccine. Katrina encouraged anyone who had not already done so to register with their GPs to ensure that vaccines could be booked as early as possible when they became available to each priority group. Vaccinations were currently being offered to Group 6, which included all those in an at-risk group and adult carers between the ages of 16 and 65

Lateral Flow Testing (LFT) had been introduced in Buckinghamshire at sites in Aylesbury, High Wycombe, Amersham and Buckingham to detect covid-19 carriers who were asymptomatic. This was especially useful for frontline workers and volunteers, who could be tested every three days. Chris Poll highlighted the benefit of the LFT from his experience as a volunteer and encouraged everyone to remain vigilant and avoid complacency to ensure that restrictions could continue to be eased.

9 Summary of Spend

Peter Cooper was invited to give a summary to Members on the spending of the Wing and Ivinghoe Community Board since its inception. Members were reminded that the total budget for the Community Board initially stood at £152,978, of which, £66,354 had been allocated from the three funding streams since July. It had been agreed by Buckinghamshire Council that Community Board underspend (standing at £86,633 for the Wing and Ivinghoe Community Board) would be carried over to the next financial year and added to the new allocated budget.

It was stressed however, that the Community Board had already reached the maximum 50% spending threshold for transport-related applications from the current financial year's Community Area Priorities funding stream. As such, none of the remaining £43,281.50 being carried over from that stream could be used for transport projects.

Peter Cooper reminded Members that the Buckinghamshire Council budget for 2021/22, from which the Community Board budgets would be allocated, had been agreed at the meeting of Full Council on 24th February, 2021, and that it was yet to be made known what the budget for the Community Boards would be for 2021/22.

Members were reminded of the projects that had received funding from the Wing and Ivinghoe Community Board since July. These were as follows:

- Mentmore Cycle Feasibility Study
- Aston Abbotts and Cublington Joint Scheme
- Ivinghoe Traffic Calming Scheme
- Mentmore Play Area
- Joint Community Board Project – AVMKSAASS
- Crisis Funds COVID-19

The Chairman explained to Members that funding could not be given to projects on an ongoing basis.

It was confirmed that Katrina had met with the relevant Officers for cycleways and speed limits to discuss the potential imposition of a 20mph speed limit in Wingrave. It was hoped that a meeting could take place to discuss this further with Officers over the next month. Those with an interest in attending were encouraged to contact Katrina for an invite when a date was agreed upon. This issue would also be discussed at the next meeting of the Transport Working Group. Members were reminded of the ongoing work of all of the Working Groups and informed that each had a private Facebook Group to discuss ideas between meetings. Those with an interest in joining any of the Working Groups were encouraged to contact Katrina.

10 Future Ideas and Engagement Opportunities

As the first year of Community Board meetings came to a close, Katrina invited feedback from Members in attendance on the performance of the Wing and Ivinghoe Community Board and its engagement with local residents and partners. The answers given would be considered to improve future engagement with the Community Board, and further build upon the successes of the past year.

Members expressed great satisfaction with the handling of virtual engagement during the pandemic, particularly with online meetings and the establishment of Facebook pages for the Community Board as a whole, as well as its Working Groups. Members reported that this had enabled a greater degree of networking between Parishes and individuals where physical meetings had not been possible. In addition, Members felt that the applications that had been allocated Community Board Funding had been appropriate and beneficial to improving local communities. Lastly, Members praised the general communication from the board.

Members suggested that an internal directory of phone numbers could be considered to enable direct engagement between partners, Members and residents between main meetings of the Community Board and outside Working Group meetings. This would reduce dependency on Katrina to provide contact details, and speed up communication further within the Community Board Area.

Members were overwhelmingly in favour of holding regular meetings with Clerks, and would welcome pop-up events in their localities advertising the work of the Community Board and engaging with residents directly when social restrictions eased.

Members recognised the distinct advantages of virtual meetings and expressed an interest in future meetings retaining at least some degree of online element. In particular, members highlighted the ease with which meetings could be attended when commuting did not have to be considered, and that those with busy schedules or small children were able to attend and contribute where otherwise this would not have been possible. Future engagement with residents on a wider scale would benefit from embracing virtual meetings from a logistical perspective, with meeting space being far larger than would be possible for a physical setting.

Members also raised the advantage of holding virtual meetings in the Winter, as a safer option for residents when roads and pavements were slippery, and it got darker earlier.

Finally, Members expressed an interest in a quarterly Community Board newsletter (as a potential feature in Parish newsletters) to update Members and residents of the ongoing work of the Community Board. It was also suggested that this could take the form of an e-newsletter or an infographic to increase reach and encourage wider engagement with the Board.

11 Date of Next Meeting
2nd June, 2021 (Provisional)



Wing & Ivinghoe Community Board minutes

Minutes of the meeting of the Wing & Ivinghoe Community Board held on Tuesday 20 July 2021 via MS Teams, commencing at 7pm and concluding at 8:30pm.

Members present

A Bond, D Blamires, P Brazier, P Cooper, C Poll and D Town

C Bamber (Ivinghoe), J Baylis, R Blacklock (Hardwick), P Brazier (Mentmore), M Cleland (Slapton), M Crutchfield (Pitstone), S Davidson, PC J Davies (TVP), D Finch, N Glover, K Groom, A Hill (Wing), T Hollett (Buckinghamshire Healthcare NHS Trust), R King (Slapton), B Knight, Louise, D Nicholls (Pitstone), K Parnell, P Pataky (Edlesborough), K Phillips, H Price (Wingrave), M Reilly, S Severn (Watermead), N Shardlow (Watermead), L Tring (Wing), E Turpin (Berks Bucks and Oxon Wildlife Trust), M Waters, J Wilkinson (Edlesborough)

Agenda Item

1 Chairman's Welcome

The Chairman and Community Board Coordinator welcomed everyone to the meeting and gave an overview of the online meeting procedure rules and general housekeeping.

2 Apologies

Apologies were heard from Joanna Rose, Jan Walmsley and Trish Owen.

3 Declarations of Interest

There were none.

4 Petition – Westfield Road

Attendees noted the Officer's response to the Westfield Road Speed Limit Petition submitted by Mr Keith Phillips.

5 Police Update

PC James Davies gave an update on the work of Thames Valley Police (TVP) in the Community Board Area. He clarified that the priorities for the Wing neighbourhood team centred around burglary prevention, tackling illegal drug use and rural crime prevention in relation to agricultural dwellings and wildlife. This team consisted of one Police Officer and four Police Community Support Officers (PCSOs), making coverage across the area difficult at all times, however valuable partnerships had been established with local neighbourhood watch groups to help support and police local communities as effectively as possible. Efforts to deploy resources locally had

been complicated by recent protests in neighbouring areas which had required the use of neighbourhood officers to maintain sufficient emergency response provision elsewhere as was legally required of TVP.

PC Davies expressed his hope that communication with those who provided intelligence or information leading to Police action would improve in order to foster continued community trust in TVP as an effective organisation. The Wing team had seen success in the prevention of Hare Coursing locally and were anticipating a rise in the number of anti-social behaviour reports as the weather improved and the school summer holidays began.

The TVP Aylesbury Vale Facebook Page was identified as a good source for daily news and updates on the work of the local neighbourhood teams.

TVP were continuing to work closely with Bedfordshire Police regarding rural crime originating from Travellers Sites along the eastern border of Buckinghamshire. PC Davies confirmed for Councillor Cooper that he was happy to be involved in future meetings concerning disruption caused by a particular Traveller's site in Bedfordshire, though stressed that this was not under the jurisdiction of TVP, and that where planning matters were concerned, this was not something in which they could have extensive involvement.

PC Davies confirmed that TVP unfortunately did not have the resources to monitor speeding on every road, but were prioritising fatal and serious injury hotspots as a means to save lives. If residents or local community speedwatch groups could provide reliable, consistent data on speeding offences taking place in areas not currently being monitored by TVP, they were encouraged to get in touch as soon as possible. PC Davies explained that processing speedwatch data was halted during the peaks of the pandemic to protect the health of those assessing the data, but had now started up again.

Members thanked PC Davies for his time and updates. Anyone wanting to get in touch with TVP could use the contact information below:

How to contact the Police:

- 999 – risk to life, crime in progress.
- 101 – where a crime has already occurred, or it is non urgent in nature.
- greatbrickhillwingivinghoeNHPT@thamesvalley.pnn.police.uk – email address for the local team, again for non-urgent issues as it can take a few days to respond.
- Report | Thames Valley Police – online reporting form for a number of different issues, including crime reporting and traffic collisions.

6 Voting on Current Projects

Katrina Kelly updated members on the procedure for considering Community Board funding applications. The Communities Team had set priority areas and action plans based on those decided upon by Members over the previous Municipal Year. These

included the Corporate Priorities of Economic Recovery and Environment. Following the Local Elections, applications for Community Board funding for new projects was open, and anyone with ideas for a project was encouraged to contact Katrina to discuss, or attend an Action Group meeting. Applications for Community Board funding would formally begin once an online form had been completed. This could be found on the 'Apply for Community Board funding' section of the Wing and Ivinghoe Community Board website. Projects that had been discussed but not finalised prior to the local elections would continue to be considered. Katrina would send a list of these applications to Members following the meeting.

Katrina confirmed that consultation and decision making throughout the application process would be conducted primarily through email correspondence or at meetings of the relevant Action Group in order to encourage input from Members throughout the process and maintain a record of comments before decisions were made. The full details of the funding applications process shared in Katrina's presentation would be appended to the Minutes of the meeting for the benefit and convenience of Members.

7 Communications 21/22

Katrina Kelly gave a brief presentation informing Members how the Communications Strategy for the Wing and Ivinghoe Community Board had changed for the Municipal year, and inviting them to submit their feedback and suggestions to refine this further.

The Community Board Facebook page was now supplemented with a more engaging Facebook group, allowing residents to discuss and share localised initiatives and ideas, which was not possible on the more county-focused Facebook page. Members were encouraged to share the group with their friends to widen participation as much as possible.

Members were reminded of the E-Newsletter which had been discussed at the end of the previous Community Board meeting and informed attendees that this would begin as a quarterly newsletter. Members were invited to give feedback on the frequency of this medium for communications moving forward.

Katrina also informed Members that as social restrictions eased, it would be possible to physically attend community events in local parishes to promote the work of the Community Board. Anyone with an event that would benefit from the Community Board's attendance, or promotion by the Community Board was encouraged to contact Katrina to discuss this.

Finally, Members were encouraged to network and communicate individually and to raise awareness of the Community Board independently. The Community Board could be contacted at wingandivinghoeceb@buckinghamshire.gov.uk should anyone want to contact Katrina to discuss interesting community initiatives elsewhere that might work well within the Community Board area.

Katrina would explore the promotion of the Community Board through local radio stations and newspapers. The Community Board Handbook would also be distributed to Parishes in due course.

8 Funding for 21/22

Katrina gave a breakdown of the Community Board's budget for 2021/22. The budget had been allocated based on the population density, levels of deprivation and the amount of new housing in the Community Board area.

For 2021/22 the Wing and Ivinghoe Community Board budget stood at £273,356 including £80,228 carried over from the previous financial year. The Board hoped to spend 15% of the budget each on the Corporate Priorities of Economic Recovery and the Environment, with 25% to be spent on highways-related projects. 10% of the budget would be reserved for small grants and a 5% participatory budget was also set aside.

The deadline for new highways projects to be considered for the 2022/23 budget was Thursday 30th September, 2021. Members were encouraged to attend the meeting of the Transport Action Group on Tuesday 27th July where this would be discussed further. An invitation would be circulated to Members following the meeting.

Katrina confirmed that invitations would normally be circulated two weeks before the Action Group meeting date, but that this was an exceptional circumstance owing to Peter Brazier's availability to host the meeting. If Members expressed a particularly strong interest in an Action Group and communicated this to Katrina, it was suggested that meeting dates could be communicated well in advance in the quarterly E-Newsletter to Members.

Councillor Cooper confirmed that the next Health and Wellbeing Action Group meeting would be held at 7pm on Tuesday 10th August, 2021.

Councillor Chris Poll suggested 2nd August, 2021 to Members as a prospective meeting date for the Environment Action Group.

9 Verges – Highways and Environment Discussion

Rosie Tunnard from Transport for Buckinghamshire (TfB), updated Members on the Wilder Road Verges project. The initiative had been supported by the Buckinghamshire and Milton Keynes Natural Environment Partnership, Butterfly Conservation and the Chiltern Conservation Board and aimed to improve wildflower density on road verges, whilst lowering soil fertility, and reduce cutting on verges.

Members were informed that TfB currently undertook three junction and visibility splay cuts as well as a meter's wave cut on all rural grass verges. It was hoped that on a pilot scheme of ten sites, removing the cut grass would have a positive impact on encouraging the growth of natural wildflowers. Initial results had been positive, though it was stressed that most benefits would not be noticeable at these trial sites

for a period of between 18 months and 3 years. The resulting height of the grass remained safe for wildlife in the meantime, and would maintain good visibility for drivers.

Rosie informed Members that Community Boards and Parish/Town Councils were welcome to discuss further wider verges pilot schemes in their areas with TfB, and trials had begun in more urban environments including Flackwell Heath and Amersham Town.

A site already existed in the Community Board area and was located on the junction between the A413 and the Weedon Road.

It was confirmed for Members that serious thought would be put into determining the location of future sites for the projects, and that this would be assessed against the need for driver visibility on sharp bends. It was also raised that longer grass often obscured animals at the side of the roads which may increase the amount of roadkill, and that where this grass was cut, debris from cars may damage the mowing equipment.

TfB would not be providing wildflower seeds to Parish Councils at present but it was hoped that Community Boards could do so where sufficient interest existed locally. Katrina Kelly suggested that this could be examined at a future Environment Action Group meeting.

Rosie informed Councillor Poll that TfB wanted to ensure that weeds did not take hold on the verge soil and that appropriate, native wildflowers from reputable wildflower seed sellers were used in the project.

Ed Turpin (Berks Bucks and Oxon Wildlife Trust) expressed his enthusiasm for the project and informed Members that he would consider ways to promote wider public engagement with similar projects should the Community Board wish to do so, as well as source points of contact for ecological support in the future.

Rosie would discuss with her team the viability of involving local litter picking volunteer groups to help in preparing the verges on identified sites as they were selected. Their decision would be communicated back to Katrina and the Board in due course.

Members thanked Rosie for her update. Katrina would pass on any questions that had not been answered at the meeting due to time constraints and would provide written responses.

10 Sub Groups and how to join – Discussion on topics and focus

Katrina briefly gave an overview of the four Community Board Action Groups and their Chairmen. These were as follows:

- **Economic Recovery** – Chaired by Councillor Derek Town (next meeting date

TBC)

- **Health and Wellbeing** – Chaired by Councillor Peter Cooper (next meeting 10th August 7pm)
- **Transport and Highways** – Chaired by Peter Brazier (next meeting 27th July, time TBC)
- **Environment** – Chaired by Councillor Chris Poll (next meeting 2nd August, time TBC)

Anyone with an interest in attending a meeting or joining one of the Action Groups was encouraged to contact Katrina at wingandivinghoecb@buckinghamshire.gov.uk